



**The Nassau BOCES Educational Foundation
Grant Application**

Our Mission: The Nassau BOCES Educational Foundation is an independent, non-profit, school community-based organization, dedicated to enriching the lives and learning opportunities of all Nassau BOCES students. Our goal is to secure and allocate funding that supports our programs and staff, encourages creative ideas, and enhances educational experiences. We actively seek donations and grants to empower students and promote excellence in education.

The annual grants awarded by the Nassau BOCES Educational Foundation - ranging in the past from approximately \$150 to over \$13,000 - support innovative and creative educational initiatives that enhance and enrich the academic, social and/or emotional development of the students in our schools and programs.

After filling out the application below, please verify the following:

- 1. You have completed all sections of the application. **Incomplete applications will NOT be considered.***
- 2. Your Principal/Supervisor has carefully read the application and signed the form indicating their approval.*
- 3. You have proofread the application for spelling, grammar and clarity.*
- 4. Save the application using SAVE AS.*
- 5. If necessary you can reopen the application to make additional changes/updates.*

I. Applicant Information (90 Characters Each)

Name:

Title:

Phone:

E-mail:

School/Program:

Location:

Program Principal/Supervisor:

Phone:

E-Mail:

II. Project Information

Project Title (350 Characters):

Description (450 Characters):

Objective 1 (450 Characters):

Objective 2 (450 Characters):

Objective 3 (450 Characters):

Expected Outcome (450 Characters):

Number of Pupils Served (90 Characters):

Grade Level (90 Characters):

Functioning Level (90 Characters):

Will your grant require additional funding in future years?

Yes No

If yes, you will have to re-apply next year

III. **Project Budget Worksheet** - Complete the Excel Budget worksheet (formulas to tally the project budget costs are embedded in the worksheet) and attach to the application. The Excel Budget worksheet can be downloaded from the Educational Foundation website.

IV. **Project Approval - Signature Requirements**

After completing the grant application form, please print, sign and submit to your program Principal/Supervisor for their approval. It must then be forwarded to your Central Office Administrator for approval and signature who will then forward the application to the District Superintendent or Designee for signature and final approval.

Please make sure that your program Principal/Supervisor also fills out the attached rubric.

This must accompany each application that you submit.

Applicant Name and Signature _____

Program Principal/Supervisor:

I have read this proposal and approve the application. I have also signed the attached rubric.

Approval of Building Principal/Supervisor _____

Central Office Administrator:

The resources for this grant are not currently available in the Nassau BOCES budget.

Approval of Central Office Administrator _____

Approval of District Superintendent or Designee _____